

# PRIVACY POLICY

## GENERAL INFORMATION

UAB “LT Aqua” (hereinafter referred to as the Data Manager) by this privacy policy (hereinafter referred to as the Privacy Policy) sets conditions for data management on the website run by the Data Manager. These conditions set by the Privacy Policy are applicable each time you access our content and/or services, despite the type of your device (computer, mobile phone, tablet, TV etc.)

Data Manager’s details: UAB “LT Aqua”

Registered office: Ukmergės g, 298a, Vilnius, Lithuania

Phone: +370 602 27144

Email: info@wfilters.com

VAT payer code: LT100006086718

*It is very important that you read the Privacy Policy while every time you visit the Data Managers website, you agree to conditions described in this Privacy Policy. If you do not agree with these conditions, we ask you not to visit our website and not to use our content and/or services.*

We confirm, that the data of website visitors will be collected by the Data Manager according to requirements of valid legislation of the European Union and the Republic of Lithuania, as well as instructions of regulating institutions. In order to protect the collected user data from loss, illegal use and alterations, all reasonable technical and administrative measures are applied.

Persons younger than 16 years of age are not allowed to provide personal documents on our website. If you are younger than 16 years of age, before providing personal details, you must get parents’ or guardian’s permission.

Definitions used in the rules are to be understood as they are defined in the General Data Protection Regulation No. 2016/679.

## WHAT KIND OF INFORMATION ABOUT YOU DO WE COLLECT?

### *Information directly submitted by you*

- Name
- Telephone number
- Email address

### *Information regarding how you use our website*

If you visit our website, we collect information which reveals peculiarities of our services or statistics of visits is being automatically generated. You can read more about it in the section “Cookies”.

### *Information from third party sources*

We are able to receive information about you from public and commercial sources (as far as it is allowed by valid legislation) and connect it with other information which we get from you or about you. We can get information about you from third party social networking services when you log in to them, for example your “Facebook” account.

### *Other information collected by us*

With your permission, we are able to collect other information about you, your device or your use of content of our website.

You are able to opt not to provide certain information to us (for example information which is requested when sending a request through our website), however in such case you may be not allowed to use our request service.

## HOW DO WE USE YOUR DATA?

We are able to use collected information as follows:

- To register you in order to provide you with information about our services and products.
- For purposes of direct marketing\*, for example: to send newsletters, tailored advertisements and notifications regarding promotions, to evaluate and analyse our market, clients, products and services (including collecting your feedback about our products and services, and organisation of client surveys).
- To learn how people use our online services so we could improve them and create new content, products and services.
- For other purposes with your permission. \*

*\*We would like to inform you that you have the right to disagree and revoke your permission regarding management of your data for the above mentioned purposes at any time.*

## WHO DO WE DISCLOSE YOUR INFORMATION TO?

Your personal data is protected from loss, illegal use and alterations. Physical and technical measures are in place in order to protect all of the information we collect for the purposes of our service provision. We would like to remind you, that despite our measures to protect your data, no website, internet operation, computer system or wireless connection is completely safe.

We will keep your data for 3 years starting from the last day you use our services or content. Once this term expires, the data will be erased and will be irrecoverable.

## YOUR RIGHTS

Data Subject whose data is managed by the Data Manager has the following rights:

- To know (to be informed) about the management of their data (the right to know);
- To familiarise with their data and how it is managed (the right to familiarise with);
- To request to correct or considering the purposes of person's data management to supplement incomplete data (the right to correct);
- To erase their data or to stop their data management (except protection) (the right to erase and the right to be forgotten);
- They have the right to request of the Data Manager to limit the management of the personal data if there is justified reason for it (the right to limit);
- To disagree with the management of the personal data when it is managed for the purposes of direct marketing, including profiling as far as it is related to such direct marketing.

If you no longer wish that your personal data would be managed for purposes of direct marketing including profiling, you can contact us at [info@wfilters.com](mailto:info@wfilters.com) or by phone +370 602 27144 and disagree with the use of your data for the purposes of direct marketing and/or that automated data management, including profiling\*\* would not be applied without providing your motives for it.

\*\* According the data submitted by you, for the purposes of direct marketing, profiling of your person might be applied in order to provide you with individually tailored solutions and offers.

You can revoke your permission to manage your personal data automatically, including profiling, or to disagree with it at any time.

Data Subject may submit any request or instruction, related to personal data management, to the Data Manager in writing using one of the following ways: delivering directly at Ukmergės g. 298a Vilnius, Lithuania; via mail: Ukmergės g. 298a Vilnius, Lithuania; via email: info@wfilters.com.

Upon receiving such request or instructions, the Data Manager, no later than within one month of the day of receipt, must reply and complete or refuse to complete the requested actions. The indicated period can be extended up to two months considering the complexity and number of requests. In such case, the Data Manager must inform the Data Subject about such extension providing reasons for the delay.

The Data Manager might not create conditions for data subjects to implement the above mentioned rights, except refusal to manage personal data for the purposes of direct marketing, when in cases stipulated by the law it is necessary to ensure the prevention, investigation and determination of crime, breach of professional or service ethics, as well as safety of rights and freedoms of data subjects or other persons.

### THIRD PARTY WEBSITES, SERVICES AND PRODUCTS ON OUR WEBSITES

There might be third party advertisement panels, links to their websites and services on the Data Manager’s website which are not controlled by the Data Manager. The Data Manager is not responsible for the safety and privacy of the information collected by third parties. You must read privacy regulations of third party websites and services that you use.

### COOKIES

While visiting the Data Manager’s website, we would like to provide you with content and functions that are tailored to your needs. In order to do so cookies are needed. Cookies are small information elements, automatically generated while visiting the website and they are saved in your computer or another end device. They help the Data Manager to recognise you as a previous user of a certain website, to save the history of you visiting the website and to tailor content accordingly. Cookies also help to ensure fluid operation of websites, allow to observe time spent on a website, frequency of visits and to collect statistical information about the visitor traffic.

#### *Description of cookies used on our website*

Name of a cookie	Cookie functions	Purpose of data management	Moment of creation	Expires
_ga, _gat, _gid	Google Analytics	User traffic analysis for third-party user behavior based online advertising purposes	By visiting the website	2 years, by closing of the browser, 1 day
_ici_current_language	Setting the user's cookie preference	A first-party WordPress cookie that does not collect or store personal information.	By visiting the website	By the end of the session
wp-settings-2	Setting the user's cookie preference	A first-party WordPress cookie that does not collect or store personal information.	A first-party WordPress cookie that does not collect or store personal information.	By visiting the website
wordpress_test_cookie	Setting the user's cookie preference	To determine if a user has approved and what level of cookie has been approved, they have read the cookie policy	By visiting the website	1 year after the last time of use

### *Cookie management and deletion*

When you are using a browser to access our content, you can configure your browser so it accepts all cookies, rejects all cookies or notifies you about them. Every browser is different so if you do not know how to change cookie settings, please see the browser's manual menu. There might be additional cookie widgets in your operational system. If you do not wish for the information to be collected with the help of cookies, use a procedure available in most of the browsers, which allows you to reject the use of cookies. If you want to learn how to manage cookies, please visit <http://www.allaboutcookies.org/manage-cookies/>.

Pay attention to the fact that in some cases deletion of cookies may reduce your browsing speed, limit use of functions of some websites or block access to a website altogether.

There may be links to other persons', companies' or organisation websites on our website. Please pay attention, that the Data Manager is not responsible for contents of such websites or their principles of ensuring privacy. So if you click a link on the Data Manager's website and are redirected to other websites, make sure you learn about their privacy policies.

### **CONTACT US**

If you have questions about the information provided in our Privacy Policy, please contact us using one of the following ways:

Mail: Ukmergės g. 298a Vilnius, Lithuania

Telephone: +370 602 27144

Email: [info@wfilters.com](mailto:info@wfilters.com)

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